

Professional Staff Advisory Committee Meeting Minutes

Monday, January 27, 2025

In Person Leigh Hall 214

In Person present: Dale Adams, Scott Campbell, Helen Dauka, Sarah Hoge, Nate Meeker, Jeanette Montgomery, Melissa Olson, Kim Proctor, Dan Reichert, Scott Roberts, Mary Rossett, Tiffany Schmidt, Marc Smith, Caroline Tuesday, Eric Veigel, Sonya Wagner

Special Guests present: Willy Kollman, Sarah Kelly, President RJ Nemer

Absent: Kelly Bialek, Erin Liggett, Nate Meeker, Mary Rossett

1. Call to Order
 - a. Melissa Olson, chair, opened the meeting at 3:31 pm
2. Approval of Agenda
 - a. (Motion) Sonya Wagner (Second) Tiffany Schmidt
3. Approval of November Minutes
 - a. (Motion) Kim Proctor (Second) Scott Roberts
4. Special Guest- President Nemer
 - a. Thanked Willy Kollman and Sarah Kelly for joining President's office and step up and take additional duties after other positions were cut in the President's office.
 - b. Brand Group 160/90 is working for UA. Defining Brand (what/who are we?) vs. Marketing (where do you sell/recruit?)
 - c. Browns partnership and experiential courses available; science related- equipment/safety, strategic management, and civil discourse and professional sports
 - d. UA is able to plan events at Browns' stadium or practice facilities
 - e. Athletics- AD search will start in February
 - f. How can all of us help UA? Continue to champion our brand. Bring in students whenever possible. Be positive and consistent.
 - g. Retrenchment- goal is to align resources. How many people are taking classes vs how many can teach them?
 - h. Question- have we thought about online offerings more to comple w/SNHU or Western Governors? – Emailing Matt Juravich for follow up.
 - i. Focusing on the unique statement “I love the university because I have the opportunity to be someone.”
5. Chair Updates- Melissa- UC Committee updates-
6. Vice-Chair Updates- Sonya- No new report.
7. Financial Report- Nate- No new report.
8. UC Committee Updates
 - a. UC- (Sonya Wagner)- The University Council met on Tuesday, Jan. 14. Received updates from President Nemer & Provost Wiencek. Tami Hannon presented Administrative Process Transformation updates related to HR, Purchasing & IT. Pilot programs at Wayne College, Health & Human Services & College of Business.

Discussed ways in which the campus community would be involved as this process progresses. We received updates from various committees.

- b. Budget & Finance (Kelly Bialek)- No new report.
 - c. Campus Wellness (Erin Liggett)- No new report.
 - d. Communications- (Tiffany Schmidt) – No new report.
 - e. Information Technology (Scott Roberts)- No new report.
 - f. Institutional Advancement (Mary Rossett)- No new report.
 - g. Physical Environment (Melissa Olson)- No new report.
 - h. Student Engagement & Success (Eric Veigel)- No new report.
 - i. HR (Jeanette Montgomery)- Our February meeting we will delve into the Healthy Minds Survey. Assigning a member of the committee to the different parts of the APT process for feedback. Succession planning- looking at the student services side of the spectrum first. Quarterly meeting from HR to Campus- February 4th at 2pm- Union 316. Retrenchment timeline update- will start in March instead of January. Recommendations will be put forward by April 4th, and those who are affected will be notified by April 25th. Hoping that additional time given will be able to avoid retrenchment. Workday Learning is up and running. There will be prizes and competitions for completing learning courses starting next month.
9. Other Updates
- a. Tiffany Schmidt- Student Life awards open; due at the end of February. Spring fest is May 2nd.
 - b. Next meeting with President Nemer we will schedule in a bigger room and invite all professional staff. Possibly in the summer.
10. New Business
11. Comments and Announcements
- a. Next meeting is Monday, February 17th at 3:30pm.
12. Adjournment
- a. Melissa Olson, Chair adjourned the meeting at 4:20pm
 - b. (Motion) Tiffany Schmidt (second) Scott Roberts